

**APPENDIX 11.1A****NOMINATION CONSENT AND DECLARATION**

In order to stand for election or to be appointed to the Glenlyon Norfolk School Society Board of Governors, you must sign this declaration.

I declare that I:

- have read the information below about being a Governor;
- will act accordingly; and
- understand that if there is any difference between the information and the legislation and / or the bylaws, the legislation and then the bylaws will prevail.

I declare that I:

- meet the qualifications in the *Societies Act*:
  - have not been declared by any court to be unfit to manage my own affairs;
  - am not an undischarged bankrupt;
  - have not been convicted of an offense related to the promotion, formation or management of an organization or if I have been convicted, at least five years have elapsed since:
    - the suspension of sentence period and no sentence was passed;
    - a fine was imposed;
    - the term of imprisonment was concluded;
    - any probationary period was concluded; or
    - have been convicted but granted a pardon, and
- meet the requirements in the society's bylaws:
  - am a General Member of the Society;
  - am in good standing with the Society; and
  - will provide a Vulnerable Sector and a Criminal Record check that were conducted no more than three years ago, or consent to the Glenlyon Norfolk School administration requesting the checks on my behalf.

I consent to stand for election or to be appointed to serve as a Governor of the Glenlyon Norfolk School Society.

**NOMINEE**

<b>Name</b>	
<b>Signature</b>	
<b>Date</b>	



**This is a summary of the requirements and rights of being a Governor.** We have provided it to you to help you make an informed decision on standing for election or appointment to the Board. You can find more detailed information in the bylaws.

### **ABOUT BEING A GOVERNOR**

Here's what you can expect from our Society, and what will be expected from you if you're elected or appointed to the Board.

- 1) You must *always* act:
  - in compliance with the *Societies Act*;
  - in support of the Purpose in our constitution;
  - in accordance with our bylaws;
  - to support our Society's mission, vision, and values; and
  - in the best interest of our Society.
- 2) You must meet the qualifications to be a Governor:
  - when you are elected or appointed to serve on the Board; and
  - while you serve on the board:
- 3) You will:
  - work with the rest of the Board to oversee the management of the Society's activities and affairs;
  - not become directly involved in specific management, personnel or curricular issues;
  - separate the interests of the Society from the specific need of a particular child or constituency;
  - support the Society and its Senior Manager and demonstrate that support with the community;
  - bring to the Board Chair an issue of importance and refrain from responding to the situation yourself; and
  - contribute to development program of the Society and Foundation including annual and capital giving.
- 4) You will:
  - be prepared for the Board meetings;
  - attend the meetings;
  - participate in the discussions;
  - keep deliberations of the Board confidential; and
  - fully support decisions once they have been made
- 5) You will serve until the earliest of when:
  - your term ends;
  - you resign;
  - you are deemed to have resigned; or
  - you are removed from the board.
- 6) If you are in a conflict of interest position, you:
  - must immediately let the Board know that you are or may be in a conflict of interest position;
  - may be asked to provide more information to the Board;
  - must not act in any way to influence the discussion or vote; and



- will not vote on the matter;
- 7) If you are found to be in a conflict of interest position, you:
- will pay an amount equal to any profit you made unless after disclosure, the contract or transaction was approved by:
  - a Board resolution, or
  - a special resolution by the members.
- 8) You will:
- not be paid for your services as a Governor; but
  - will be reimbursed for (reasonable) pre-approved costs you incur when carrying out your duties as a Governor.
- 9) The Society will provide:
- liability insurance to pay for all reasonable costs of a legal proceeding or investigative action.
- 10) In return, you will not be liable for any consequences of your actions if you:
- act honestly and in good faith;
  - rely on information that comes from what should be a reliable source; and
  - exercise the care, diligence and skill that a reasonably prudent individual would exercise in comparable circumstances.
- 11) The Society will also provide:
- indemnification insurance to cover costs if you are taken to court for your actions except if you:
  - don't act in accordance with all applicable legislation; or
  - you are found to be negligent or in default, breach of duty or breach of trust.