



## Glenlyon Norfolk School Society Board of Governors Nomination for Election

### SUBMITTING THE NOMINATION

The Glenlyon Norfolk School Society (GNSS) member submitting the nomination must complete the following:

I am a member of the Glenlyon Norfolk School Society.	
Name	
Signature	
Date	
I hereby nominate the following General Member for election to the GNSS Board of Governors:	
Nominee name	

### ACCEPTING THE NOMINATION

In order to stand for election or to be appointed to the Glenlyon Norfolk School Society Board of Governors, you must sign this declaration.

<p>I declare that I:</p> <ul style="list-style-type: none"><li>• have read the information below about being a Governor;</li><li>• will act accordingly; and</li><li>• understand that if there is any difference between the information and the legislation and / or the bylaws, the legislation and then the bylaws will prevail.</li></ul> <p>I declare that I:</p> <ul style="list-style-type: none"><li>• meet the qualifications in the <i>Societies Act</i>:<ul style="list-style-type: none"><li>• have not been declared by any court to be unfit to manage my own affairs;</li><li>• am not an undischarged bankrupt;</li><li>• have not been convicted of an offense related to the promotion, formation or management of an organization or if I have been convicted, at least five years have elapsed since:<ul style="list-style-type: none"><li>• the suspension of sentence period and no sentence was passed;</li><li>• a fine was imposed;</li><li>• the term of imprisonment was concluded;</li><li>• any probationary period was concluded; or</li><li>• have been convicted but granted a pardon, and</li></ul></li></ul></li><li>• meet the requirements in the society's bylaws:<ul style="list-style-type: none"><li>• am a General Member of the Society;</li><li>• am in good standing with the Society; and</li><li>• will provide a Vulnerable Sector and a Criminal Record check that were conducted no more than three years ago, or consent to the Glenlyon Norfolk School administration requesting the checks on my behalf.</li></ul></li></ul> <p>I consent to stand for election or to be appointed to serve as a Governor of the Glenlyon Norfolk School Society.</p>	
Name	
Signature	
Date	



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**This is a summary of the requirements and rights of being a Governor.** We have provided it to you to help you make an informed decision on standing for election or appointment to the Board. You can find more detailed information in the bylaws.

### **ABOUT BEING A GOVERNOR**

Here's what you can expect from our Society, and what will be expected from you if you're elected or appointed to the Board.

You must *always* act:

- in compliance with the *Societies Act*;
- in support of the Purpose in our constitution;
- in accordance with our bylaws; and
- in the best interest of our Society.

You must meet the qualifications to be a Governor:

- when you are elected or appointed to serve on the Board; and
- while you serve on the board:

You will work with the rest of the Board to oversee the management of the Society's activities and affairs.

You will:

- be prepared for the Board meetings;
- attend the meetings;
- participate in the discussions; and
- fully support decisions once they have been made.

You will serve until the earliest of when:

- your term ends;
- you resign;
- you are deemed to have resigned; or
- you are removed from the board.

If you are in a conflict of interest position, you:

- must immediately let the Board know that you are or may be in a conflict of interest position;
- may be asked to provide more information to the Board;
- must not act in any way to influence the discussion or vote; and
- will not vote on the matter;

If you are found to be in a conflict of interest position, you:

- will pay an amount equal to any profit you made unless after disclosure, the contract or transaction was approved by:
- a Board resolution, or
- a special resolution by the members.

You will:

- not be paid for your services as a Governor; but
- will be reimbursed for reasonable costs you incur when carrying out your duties as a Governor.

The Society will provide:

- liability insurance to pay for all reasonable costs of a legal proceeding or investigative action.



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In return, you will not be liable for any consequences of your actions if you:

- act honestly and in good faith;
- rely on information that comes from what should be a reliable source; and
- exercise the care, diligence and skill that a reasonably prudent individual would exercise in comparable circumstances.

The Society will also provide:

- indemnification insurance to cover costs if you are taken to court for your actions except if you:
- don't act in accordance with all applicable legislation; or
- you are found to be negligent or in default, breach of duty or breach of trust.

### **OTHER EXPECTATIONS**

You will be expected to:

- regularly attend board meetings;
- attend board retreats;
- work on at least one board committee;
- attend and contribute to GNS events and activities; and
- contribute to advancement through involvement in the Annual Giving and Capital Campaigns.