

GNS Oceanfront Wedding Venue



Capacity:

85 people, including the wedding party and celebrant

Rentals:

Access to the GNS Property is limited to the agreed upon time listed in the contract. Please keep this in mind when arranging for deliveries and set up. Furthermore, we ask that all decoration rentals be removed within the allotted time stated in your contract.



Decorations:

GNS is happy to provide 85 linen seat cushions for the amphitheatre and two blackboard signs

1. "Welcome to the Ceremony of _____ & _____"
2. "Pick A Seat Not A Side We Are Family Once The Knot Is Tied"

In order to protect our gorgeous oceanfront and the creatures that inhabit it, we kindly ask that you do not use any confetti, rice, glitter or single-use balloons. We have worked with and suggest Decorate Victoria for your arbour (pictured in photo) and other decor, however we are open to your personal designs or other vendors. The Facility Booking Manager must be consulted regarding any displays or signage to be used on the property by the organizer or guests. Any use of nails, staples, tape or glue is not allowed. It is the responsibility of the party to take down all decorations by the time stated in your contract.



Weather:

GNS Wedding Venue is an outdoor space. We make no guarantee of weather and cannot process any refunds on account of weather.

Cleaning:

Hosts are responsible for removing all garbage and recycling they have brought onto the property.

Fees and Deposits:

For summer weddings in 2021, the rate is \$1,000 for 2.5 hrs. A non refundable deposit of \$250 is required to secure the booking. Rates are subject to change annually.

Rates include private access to the gorgeous oceanfront amphitheatre and Boathouse for the duration of 2.5 hours to host your ceremony and photos as well as:

- 85 linen seat cushions
- Two blackboard signs
- A private waterfront room for the couple to prepare prior to the ceremony
- PA system with microphone and adaptor cords for iPhone, Android and laptop
- Access to power outlets
- A signing table with one chair
- Designated parking for the wedding couple
- A small finishing touches gift box

A walkthrough or rehearsal before your ceremony can be arranged. Please reach out for further details.

Music:

Due to electrical capacity and proximity to adjacent residences not all live music is suitable for use at this venue. Musicians performing acoustically or with a basic sound setup

may be approved; please connect with us to discuss your plans for music.

Food and Beverage:

Food or beverage (including alcohol) is not permitted to be brought onto Glenlyon Norfolk School grounds (with the exception of water).

Use of Boathouse:

This area is meant to be a waiting or finishing area for the couple. The guests are welcome to use the bathroom here. Please do not exceed a capacity of four people in this space.

Liability:

You will assume all responsibility for any damage to property or equipment caused by either yourself or your guests.

Cancellation Policy:

We understand that due to unforeseen circumstances, your wedding may have to be cancelled or postponed. In the event of a cancellation, you will forfeit all deposits to date. Cancellations made within 30 days of your wedding are subject to 100% of the estimated charges.

Departure:

Please ensure that all of your guests have cleared the property by the end time stated in your contract.



We look forward to welcoming you.

Myki Engelland
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